

COMMISSIONERS COURT MINUTES
110 S Main St. 2nd Floor, Lockhart, Texas
Commissioners Court May 14, 2024, 9:00 AM



Hoppy Haden	County Judge	B.J. Westmoreland	Commissioner, Pct. 1
Teresa Rodriguez	County Clerk	Rusty Horne	Commissioner, Pct. 2
		Ed Theriot	Commissioner, Pct. 3
		Dyral Thomas	Commissioner, Pct. 4

A. CALL MEETING TO ORDER

Judge Haden called the meeting to order at 9:00 a.m.

B. INVOCATION

Commissioner Thomas opens the meeting in prayer.

C. PLEDGE OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS:

(Texas Pledge: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.)

Judge Haden leads all present in the pledge to both flags.

D. ANNOUNCEMENTS:

Items or comments from Court members or staff.

Commissioner Horne announces a Memorial Service will be held at the American Legion on May 22nd.

Commissioner Thomas invites everyone to attend the LCRA grant presentation at St. Johns Colony on May 30th.

No Staff Announcements.

E. CITIZENS' COMMENTS:

At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day.) Citizens' Comments may be submitted to the Court by using the form found at: <http://www.co.caldwell.tx/us/page/caldwell.CommissionersCourtForm>

No Citizens' Comments.

F. CONSENT AGENDA:

(The following consent items may be acted upon in one motion.)

F.1.To approve payments of County Invoices and Purchase Orders in the amount of \$355,987.80. F.2.To approve County Payroll payment in the amount of \$418,216.95 (04/07/2024 - 04/20/2024). F.3.To approve County Payroll Tax payment in the amount of \$121,393.51 (04/07/2024 - 04/20/2024). F.4.To approve County Payroll payment in the amount of \$440,107.51 (04/21/2024 - 05/04/2024). F.5.To approve County Payroll Tax payment in the amount of \$125,993.62 (04/21/2024 - 05/04/2024). F.6.To accept April 2024 payment of \$414,265.46 to Comptroller and DMV remittance in the amount of \$291,678.97.

F.7.To accept Disclosure Report/Financial Account for March 2024 regarding Hot Check, Escrow, Discretionary Fund, Asset Forfeiture, Asset Forfeited and DA LEOSE Accts.

F.8.To accept the April 2024 Indigent Burial Report.

F.9.To pay bond for Esmeralda Chan, Executive Assistant for County Judge.

F.10To. pay bond for Stephanie McKee, Judicial Assistant for Commissioners Court.

F.11To. approve bond for Darlene Morris, Chief Deputy Treasurer.

F.12To. accept Continuing Education Hours for Gloria Garcia, County Treasurer.

F.13To. accept Continuing Education Hours for Danie Teltow, County Auditor.

F.14To. accept Continuing Education Hours for Allison Whitaker, Assistant Auditor.

F.15To. accept Caldwell County Constable PCT. 4 April 2024 Report.

Motion made by Commissioner Westmoreland, seconded by Commissioner Home to Approve. All voting "Aye."

MOTION APPROVED.

F.1 To approve payments of County Invoices and Purchase Orders in the amount of \$355,987.80.
5 14 2024 AP Payment Register.pdf
5 14 2024 AP Expense Approval Register.pdf

F.2 To approve County Payroll payment in the amount of \$418,216.95 (04/07/2024 - 04/20/2024). Payroll 4.07.2024 - 4.20.2024.pdf

F.3 To approve County Payroll Tax payment in the amount of \$121,393.51 (04/07/2024 - 04/20/2024). Payroll Tax 4.07.2024 - 4.20.2024.pdf

F.4 To approve County Payroll payment in the amount of \$440,107.51 (04/21/2024 - 05/04/2024). Payroll 04.21.2024 - 05.04.2024.pdf

F.5 To approve County Payroll Tax payment in the amount of \$125,993.62 (04/21/2024 - 05/04/2024). Payroll Tax 04.21.2024 - 05.04.2024.pdf

F.6 To accept April 2024 payment of \$414,265.46 to Comptroller and DMV remittance in the amount of \$291,678.97.
DMV Comptroller - April 2024.pdf
DMV Remittance - April 2024.pdf

F.7 To accept Disclosure Report/Financial Account for March 2024 regarding Hot Check, Escrow, Discretionary Fund, Asset Forfeiture, Asset Forfeited and DA LEOSE Accts.

F.8 To accept the April 2024 Indigent Burial Report.
April Indigent Burial Report.pdf

F.9 To pay bond for Esmeralda Chan, Executive Assistant for County Judge.
Bond_EChan_Redacted.pdf

F.10 To pay bond for Stephanie McKee, Judicial Assistant for Commissioners Court.
Bond_SMmckee_Redacted.pdf

- F.11 To approve bond for Darlene Morris, Chief Deputy Treasurer.
CNA SURETY Darlene Morris Bond \$75.00.pdf
- F.12 To accept Continuing Education Hours for Gloria Garcia, County Treasurer.
G.Garcia V.G. Young Institute of County Gov. 52nd Annual County Treasurer's C.E. FY 2023-2024.pdf
- F.13 To accept Continuing Education Hours for Danie Teltow, County Auditor.
D. Teltow VG Young Auditor Conference FY 23-24 CE.pdf
D. Teltow - VG Young Certificate.pdf
- F.14 To accept Continuing Education Hours for Allison Whitaker, Assistant Auditor.
A. Whitaker VG Young Auditor Conference FY 23-24 CE.pdf
- F.15 To accept Caldwell County Constable PCT. 4 April 2024 Report.
Constable PCT.4 April 2024 Report.pdf

G. SPECIAL PRESENTATION:

- G.1 To discuss the capabilities of Flock Safety Cameras. Speaker: Judge Haden/Juan Villarreal/Flock Safety Personnel; Backup: 4; Cost: \$36,250
Kraig Gardner, a Flock Safety Cameras representative, provides a Law Enforcement presentation.

Sheriff Lane states SB22 grant would fund this purchase.
Caldwell County SO, TX _ Flock Presentation 5_14_24.pdf
Quote_20240405_144553.pdf

H. DISCUSSION/ACTION ITEMS:

- H.1 Regarding the burn ban. Speaker: Judge Haden/Hector Rangel; Backup: 2; Cost: \$0.00

Hector Rangel Chief EMC recommends keeping the burn ban off.
Burn Ban Order 5.14.24.pdf

Motion made by Commissioner Theriot, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

- H.2 To approve a Proclamation designating May 2024 as Community Action, Inc. of Central Texas Month. Speaker: Judge Haden/Angela Mudd; Backup: 2; Cost: \$0.00

Proclamation is read.
Proclamation CAI Caldwell County 2024.pdf
5.14.24 Proclamation - Community Action, Inc. of Central TX Month (May 2024).pdf

Motion made by Commissioner Horne, seconded by Commissioner Westmoreland to Approve. All voting "Aye."

MOTION APPROVED.

- H.3 To consider changing the Caldwell County employee dental insurance coverage provider. Speaker: Commissioner Westmoreland/Bob Bush; Backup: 7; Cost: \$0.00
Commissioner Westmoreland and HR Coordinator Bob Bush discuss dental plans for employees.
Auditor Danie Teltow proposes to table item to get more information and speak with a representative..
Agenda Item Backup 5.14.2024 (Dental).pdf

Motion made by Commissioner Westmoreland, seconded by Commissioner Horne to Postpone. All voting "Aye."

MOTION APPROVED.

H.4 To approve additional float day (8 hours personal leave) as an incentive for employees who volunteer during the CAPCOG Solid Waste Tire Collection Event on Saturday, June 8, 2024. Speaker: Judge Haden/Amber Quinley; Backup: 0; Cost: \$0.00

Motion made by Commissioner Horne, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

H.5 To approve Amendment No. 3, TWDB Contract for Commitment No. G1001276, extending the contract expiration to September 30, 2024. Speaker: Judge Haden/Amber Quinley; Backup: 1; Cost: \$0.00
DRAFT_Caldwell County_40012_Amendment3.docx

Motion made by Commissioner Theriot, seconded by Commissioner Westmoreland to Approve. All voting "Aye."

MOTION APPROVED.

H.6 To approve Silsbee Ford REQ03033 in the amount of \$66,796.50 for new Unit Road F250 Crew Cab truck. Speaker: Judge Haden/Carolyn Caro/Donald LeClerc; Backup: 2; Cost: \$66,796.50 REQ03033.pdf
CALDWELL COUNTY ROAD TRUCK F2A F250 REG CAB WITH TRUX INSTALL 2WD TIPS 041124.pdf

Motion made by Commissioner Thomas, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

H.7 To approve Silsbee Ford REQ03032 in the amount of \$154,274.00 for new Unit Road Ford F550 Crew Cab truck. Speaker: Judge Haden/Carolyn Caro/Donald LeClerc; Backup: 2; Cost: \$154,274.00
REQ03032.pdf
CALDWELL COUNTY ROAD TRUCK W5H F550 CREW CAB 4WD WITH TRUX INSTALL TIPS 041124.pdf

Motion made by Commissioner Westmoreland, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

H.8 To approve final draft and solicitation of RFP 24CCP01P Caldwell County Hazard Mitigation Plan Development Services. Speaker: Judge Haden/Carolyn Caro/Amber Quinley; Backup: 37; Cost: \$0.00
RFP 24CCP01P.pdf

Motion made by Commissioner Horne, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

H.9 To approve Selection Committee for RFP 24CCP01P Caldwell County Hazard Mitigation Plan Development Services. Speaker: Judge Haden/Carolyn Caro; Backup: 1; Cost: \$0.00

Purchasing Agent Carolyn Caro announces members for the Selection Committee RFP 24CCP01P are County Judge Hoppy Haden, Commissioner Westmoreland, Grants Administrator Amy Quinley, Auditor Danie Teltow, and Purchasing Agent Carolyn Caro.

Selection Committee Hazard Mit.pdf

Motion made by Commissioner Theriot, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

H.10 To approve Selection Committee for RFP 24CCP02P Uniform Rentals & Laundering Services.
Speaker: Judge Haden/Carolyn Caro; Backup: 1; Cost: \$0.00

Purchasing Agent Carolyn Caro announces members for the Selection Committee RFP 24CCP02P are County Judge Hoppy Haden, Precinct 3 Commissioner Ed Theriot, Unit Road Supervisor Donald LeClerc, 1st Assistant Auditor Gabi Saldana and Purchasing Administrative Assistant Dulce Arrellano.
Selection Committee RFP Uniform Services.pdf

Motion made by Commissioner Westmoreland, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

H.11 To approve Holt CAT REQ03051 in the amount of \$97,601.23 for a new generator for the Caldwell County Jail. Speaker: Judge Haden/Carolyn Caro; Backup: 9; Cost: \$97,601.23
REQ03051 Backup.pdf

Motion made by Commissioner Thomas, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

H.12 To approve Purchasing Department End of Year Purchasing Memo. Speaker: Judge Haden/Carolyn Caro; Backup: 1; Cost: \$0.00
EOY 23-24 Purchasing Memo.pdf

Motion made by Commissioner Horne, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

H.13 To approve Budget Amendment #15 moving monies from Fund 10 to multiple Grants Department line items. Speaker: Judge Haden/Danie Teltow; Backup: 1; Cost: \$0.00
BA #15 Grants Dept.pdf

Motion made by Commissioner Westmoreland, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

H.14 To approve Budget Amendment #16 for additional Odyssey Contract expense. Speaker: Judge Haden/Danie Teltow; Backup: 2; Cost: \$0.00
TYLYTEC.pdf
ARPA to Odyssey BA \$3000K.pdf

Motion made by Commissioner Theriot, seconded by Commissioner Thomas to Approve . All voting "Aye."

MOTION APPROVED.

H.15 To ratify payment for closing costs of evacuation shelter. Speaker: Judge Haden/Danie Teltow; Backup: 4; Cost: \$302,898.30

Motion made by Commissioner Horne, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

H.16 Request approval of amended Caldwell County Travel Reimbursement form. Speaker: Judge

Haden/Danie Teltow; Backup: 1; Cost: 0
2024 Employee Travel Expense form-FY24-fillable.xlsx

Motion made by Commissioner Thomas, seconded by Commissioner Westmoreland to Approve.
All voting "Aye."

MOTION APPROVED.

H.17 To discuss and accept financial audit reporting for FY 21-22. Speaker: Judge Haden/Danie Teltow/Debbie Frasier; Backup: 124; Cost: \$0.00

Debbie Frasier with Armstrong, Vaughan & Associates, P.C. reviews the audit conducted for the year ending September 30, 2022.

Caldwell County Discussion Draft - 2022.pdf

Governance Letter - Caldwell County.pdf

Material Weakness Letter - Caldwell County.pdf

Rep Letter - Caldwell County.pdf

2022 Caldwell County FINAL.pdf

Motion made by Commissioner Westmoreland, seconded by Commissioner Theriot to Approve.
All voting "Aye."

MOTION APPROVED.

H.18 To approve Resolution 14-2024 supporting request for unclaimed property capital credits. Speaker: Judge Haden/Richard Sitton; Backup: 3; Cost: \$0.00

Resolution is read.

98-1013 Capital Credits for Counties_2024_508.pdf

2024_Resolution 14-2024_Supporting_Request_for_Unclaimed_Property.docx

Motion made by Commissioner Horne, seconded by Commissioner Thomas to Approve . All voting "Aye."

MOTION APPROVED.

H.19 To approve the Preliminary Plat for Spanish Oaks, Phase 2 consisting of 12 residential lots on approximately 20.100 acres located on the corner of Old Colony Line Road and Spanish Oaks Road. Speaker: Commissioner Horne/Kasi Miles; Backup: 3; Cost: \$0.00
Spanish Oaks, Phase 2- Preliminary Plat

Motion made by Commissioner Horne, seconded by Commissioner Westmoreland to Approve. All voting "Aye."

MOTION APPROVED.

H.20 To approve a Short Form Plat for Longoria Acres consisting of four residential lots on approximately 18.61 acres located on Williamson Road. Speaker: Commissioner Theriot/Kasi Miles; Backup: 2; Cost: \$0.00
Longoria Acres- Short Form Plat

Motion made by Commissioner Theriot, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

H.21 To approve the Final Plat for Sunset Oaks Commercial Block A, Lots 1-3 consisting of 3 lots on approximately 25.262 acres located east of SH-21 and south of FM 1966. Speaker: Commissioner Theriot/Kasi Miles; Backup: 3; Cost: \$0.00
Sunset Oaks Commercial- Final Plat

Motion made by Commissioner Theriot, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

H.22 To approve the Final Plat for Lively Stone, Phase One consisting of 30 residential lots on approximately 36.13 acres located on Lively Stone Road and Morning Mist.
Speaker: Commissioner Thomas/Kasi Miles; Backup: 3; Cost: \$0.00
Lively Stone, Phase One-Final Plat

Motion made by Commissioner Thomas, seconded by Commissioner Westmoreland to Approve.
All voting "Aye."

MOTION APPROVED.

H.23 To approve the Preliminary Plat for FM 672 Acres consisting of 9 residential lots on approximately 19.467 acres located on FM 672, Chamberlin Road and Dale Lane. Speaker: Commissioner Thomas/Kasi Miles; Backup: 3; Cost: \$0.00
Director of Sanitation Kasi Miles states developer is considering a new name for subdivision for the final plat.
FM_672_Acres_Subdivision_Preliminary_Plat_Approval.pdf

Motion made by Commissioner Thomas, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

I. DISCUSSION ONLY:

I.1 Discussion regarding Environmental Task Force. Speaker: Judge Haden/Commissioner Theriot; Backup: 0; Cost: \$0.00

Executive Session under Section 551.071, 551.074 Texas Government Code

at 9:17 a.m. and exit at 9:44 a.m.

No Action.

I.2 To discuss Prairie Lea traffic study. Speaker: Commissioner Horne; Backup: 30; Cost: \$0.00

Andrew McClish Prairie Lea resident recommends removing stop signs at intersections in Prairie Lea, Commissioner Horne states he likes the stop signs. Judge Haden stated he wanted to recognize the study and that this item would be returned later.

J. EXECUTIVE SESSION:

Executive Session opens at 10:36 a.m. and exits at 10:50 a.m.

J.1 Pursuant to Texas Government Code Section 551.071(1): Consultation with counsel regarding pending or contemplated litigation or settlement offers involving Motorola Invoice 8281799290, 1411056505, and 1411075736. Speaker: Judge Haden/Danie Teltow; Backup: 6; Cost: \$0.00

Approved Auditor to pay invoices.

Motion made by Commissioner Westmoreland, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

K. ADJOURNMENT:

Court adjourns at 10:53 a.m.

Photo with Community Action was taken.

Motion made by Commissioner Theriot, seconded by Commissioner Westmoreland to Adjourn. All voting "Aye."

MOTION APPROVED.

I, TERESA RODRIGUEZ, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT do hereby certify that the foregoing contains a true and accurate record of the proceedings held by the Caldwell County Commissioners' Court on May 14, 2024.

Teresa Rodriguez

TERESA RODRIGUEZ, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT OF CALDWELL COUNTY, TEXAS.



COMMISSIONERS COURT MINUTES
110 S Main St. 2nd Floor, Lockhart, Texas
Commissioners Court May 14, 2024, 9:30 AM



* Meeting will begin at 9:30 A.M., or immediately following the regular meeting.

Hoppy Haden	County Judge	B.J. Westmoreland	Commissioner, Pct. 1
Teresa Rodriguez	County Clerk	Rusty Horne	Commissioner, Pct. 2
		Ed Theriot	Commissioner, Pct. 3
		Dyral Thomas	Commissioner, Pct. 4

A. CALL MEETING TO ORDER

Judge Haden called the special meeting to order at 10:54 a.m.

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS:

(Texas Pledge: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.)

D. ANNOUNCEMENTS:

Items or comments from Court members or staff.

E. CITIZENS' COMMENTS:

At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day.) Citizens' Comments may be submitted to the Court by using the form found at: <http://www.co.caldwell.tx/us/page/caldwell.CommissionersCourtForm>

F. WORKSHOP:

F.1 To discuss current and future Caldwell County budgetary needs in anticipation of the upcoming FY 2024-2025 budgeting process. Speaker: Judge Haden/Commissioner Westmoreland/Commissioner Horne/Commissioner Theriot/Commissioner Thomas; Backup: 0; Cost: \$0.00

Judge Haden asks for Commissioners' priorities for the upcoming FY 2024-2025 budget.

Priority items were road paving schedules, capital improvements, code enforcement, merit raises, hiring additional personnel for departments, and allocation of available ARPA funds.

Judge Haden stated everyone will need data to back up any requests.

G. ADJOURNMENT:

Court adjourns at 11:10 a.m.

Motion made by Commissioner Thomas, seconded by Commissioner Horne to Adjourn. All voting "Aye."

MOTION APPROVED.

I, TERESA RODRIGUEZ, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT do hereby certify that the foregoing contains a true and accurate record of the proceedings held by the Caldwell County Commissioners' Court on May 14, 2024.

Teresa Rodriguez

TERESA RODRIGUEZ, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT OF CALDWELL COUNTY, TEXAS.

